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**Meeting of the Board of Directors
 Mark Twain Medical Center
 Classroom 5
 768 Mountain Ranch Rd,
 San Andreas, CA**

**Wednesday October 23, 2024
 9:00am**

Approved Minutes

Zoom – Public Invitation information is at the End of the Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order with Flag Salute:

Meeting called to order by Ms. Reed at 9:10am.

2. Roll Call:

Member	In Person	Via Zoom/Phone	Absent	Time of Arrival
Linda Reed	X			
Debra Sellick	X			
Lori Hack			Excused	
Richard Randolph	X			
Johanna Vermeltoort	X			

Quorum: Yes

3. **Approval of Agenda:** Public Comment – Action

Motion to approve agenda by Mr. Randolph
Second: Ms. Vermeltfoort
Ayes: 4
Nays: 0

4. **Public Comment On Matters Not Listed On The Agenda:**

Hearing None.

5. **Consent Agenda:** Public Comment – Action

A. Un-Approved Minutes:

- Finance Committee Meeting Minutes for Sept. 18, 2024
- Board Meeting Minutes for Sept. 30, 2024
-

B. Correspondence:

- City of Angels, Thank You 10-9-2024:
- Elections Qualified Candidates Letter:

Motion to extract Sept. 30, 2024 BOD minutes for further discussion by Ms. Vermeltfoort
Second: Mr. Randolph
Ayes: 4
Nays: 0

6. **MTHCD Reports:**

A. President's Report:

- **Association of California Health Care Districts (ACHD) Oct. 2024 Advocate:**
- **Meetings With MTHCD CEO:**
Discussed Agenda items, Board Packet, and Pharmacy closure.
- **California Advancing & Innovating Medi-Cal Program (Cal Aim):**
No Report.

B. MTMC Community Board Report:

MTMC had a good month financially. Struggling with recruiting issues.

C. MTMC Board of Directors:

Meeting later this month.

D. Chief Executive Officer's Report

- **General Comments:**

Medi-Cal state audit still going on. Requesting more info. Report to be received approx. Jan. 2025. 5-year VSHWC anniversary picnic was a success. Lots of positive feedback.

- **Strategic Planning Matrix From May 3, 2024 Mtg:**

Plans are in effect and going well.

- **BHCIP – Round 5 Update:**

Concrete pad being poured on Monday.

- **Dental Expansion Update:**

Plan to move Dental Dept. into Pharmacy space. New Dept to include 6 dental chairs.

- **AED for Life:**

Presentation at CCOE Board meeting on Monday for potential partnership.

- **Ralph M. Brown Act of 1953:**

Ms. Stout discussed special meeting requirements.

- **VSH&W Center – Policies and Forms: Public Comment – Action**

- Policies for Oct. 2024 Valley Springs Health & Wellness Center:

- **New Policies**

- **Revised Policies**

- Autoclave Spore Testing

- Cash Collections

- Fit Testing

- IBH Patient Engagement and Re-engagement

- Narcotics Policy

- New Employee Onboarding and Annual Training

- No Show

- On-Call Program

- Quality Assurance Guidelines

- Unscheduled Downtime of Electronic Medical Record

- **Bi-Annual Review Policies (no changes to policy content)**

This Institution is an Equal Opportunity Provider and Employer

Minutes October 23, 2024 MTHCD Board Meeting

Approved Nov. 20, 2024

Biennial Clinic Evaluation
Business Hours
Cleaning Duties
Dental Cash Policy
EKG
Emerging Infectious Disease
Medical Director Direction of Practitioners in the Clinic
PMHNP Standardized Procedures
Provider on Site
Quality Assurance & Continued Quality Improvement Plan
Reasonable Cause Form*
Shelter in Place for Patients and Staff
Standardized Procedure for Employee Influenza Vaccine Administration
Standardized Procedure for Patients Presenting with URI Symptoms
Sterile Shelf Life
Universal Precautions
Waste, Fraud, and Abuse

Motion to approve policies as listed by Mr. Randolph

Second: Ms. Vermeltfoort

Ayes: 4

Nays: 0

E. VSHWC Quality Reports:

- Quality – Sept. 2024:

2183 Patients seen. 61 RoboDoc calls. No Show rate at 11%.

- MedStatix – Sept. 2024:

Majority above National Average in Satisfaction ratings. Staff are checking on the number of surveys being sent out with the number of responses.

7. Committee Reports:

A. Finance Committee:

- Financial Statements – Sept 2024: Public Comment – **Action**

Finances are looking good for 1st Quarter of Fiscal Year. Utilities were a little high this month. The district has secured \$117k in grants so far this FY.

- 2023-2024 - Audit Report Update:

Auditor projects he will report at the November meeting.

Motion to approve Financials with I&R Report by Mr. Randolph

Second: Ms. Vermeltfoort

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Minutes October 23, 2024 MTHCD Board Meeting

Approved Nov. 20, 2024

Ayes: 4
Nays: 0

B. Ad Hoc Policy Committee:

No Report.

C. Ad Hoc Community Grants:

- MTMC Foundation Request - \$10K for DEXA Unit: Public Comment – Action

The DEXA Unit is a Bone Density Scanner. Finance Committee recommends a \$10K donation.

Motion to donate \$10K for DEXA Unit to the MTMF by Ms. Vermeltfoort

Second: Ms. Sellick

Mr. Randolph recused himself from the vote due to conflict of interest.

Ayes: 3

Nays: 0

- Children's Advocacy Center Policy # 23:
 - Match Donations of Clinic Staff: Public Comment – Action

The Grants Committee recommends MTHCD match funds raised, not to exceed \$5K.

Motion to match donations raised by staff not to exceed \$5K by Mr. Randolph

Second: Ms. Vermeltfoort

Ayes: 4

Nays: 0

D. Ad Hoc Community Engagement:

No Report.

E. Ad Hoc Real Estate:

- Seismic Update:

Waiting for Scope of Work (SOW) approval.

- 704 Mountain Ranch Rd. (Suite 102-105) - Sub Lease Update:

Working on execution of sublease for Building 704 Units 103-105.

F. Ad Hoc Personnel Committee:

No Report

8. **Board Comment and Request for Future Agenda Items:**

A. Announcements of Interest to the Board or the Public:

ACHD Certification exp. 5/2025. Staff starting application process.

9. **Next Meeting:**

- The next MTHCD Board Meeting will be Wed. November 20, 2024 at 9am.
- There will be no December Board Meeting.

10. **Adjournment:** Public Comment – **Action:**

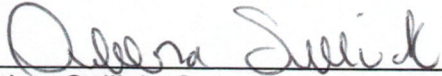
Motion to adjourn by Mr. Randolph

Second: Ms. Vermeltfoort

Ayes: 4

Nays: 0

Time: 10:44am



Debra Sellick, Secretary

Traci Whittington is inviting you to a scheduled Zoom meeting.

Topic: MTHCD Board of Directors Meeting

Time: Oct 23, 2024 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86897717288?pwd=gwO1xnuKjrINgIMz5XbBRVBwjM2b4A.1>

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