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**Meeting of the Board of Directors  
Mark Twain Medical Center  
Classroom 5  
768 Mountain Ranch Rd,  
San Andreas, CA**

**Wednesday October 23, 2024  
9:00am**

## **Agenda**

**Zoom – Public Invitation information is at the End of the Agenda**

### Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order with Flag Salute:**
2. **Roll Call:**
3. **Approval of Agenda:** Public Comment - **Action**
4. **Public Comment On Matters Not Listed On The Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. **Consent Agenda:** Public Comment – **Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

**A. Un-Approved Minutes:**

- Finance Committee Meeting Minutes for Sept. 18, 2024
- Board Meeting Minutes for Sept. 30, 2024.

**B. Correspondence:**

- City of Angels Thank You 10-9-2024:
- Elections Qualified Candidates Letter:

6. **MTHCD Reports:**

- A. President’s Report**.....Ms. Reed
- **Association of California Health Care Districts (ACHD) Oct. 2024 Advocate:**
  - **Meetings With MTHCD CEO:**
  - **California Advancing & Innovating Medi-Cal Program (Cal Aim):**.....Ms. Hack
- B. MTMC Community Board Report:**.....Ms. Sellick
- C. MTMC Board of Directors:**.....Ms. Reed
- D. Chief Executive Officer’s Report**.....Dr. Smart
- **General Comments:**
  - **Strategic Planning Matrix From May 3, 2024 Mtg:**
  - **BHCiP – Round 5 Update:**
  - **Dental Expansion Update:**
  - **AED for Life:**.....Dr. Smart
  - **Ralph M. Brown Act of 1953:**.....Ms. Stout
  - **VSH&W Center – Policies and Forms:** Public Comment – **Action**

- Policies for Oct. 2024 Valley Springs Health & Wellness Center:

**New Policies**

**Revised Policies**

- Autoclave Spore Testing
- Cash Collections
- Fit Testing
- IBH Patient Engagement and Re-engagement
- Narcotics Policy
- New Employee Onboarding and Annual Training
- No Show
- On-Call Program
- Quality Assurance Guidelines
- Unscheduled Downtime of Electronic Medical Record

**Bi-Annual Review Policies (no changes to policy content)**

- Biennial Clinic Evaluation
- Business Hours
- Cleaning Duties
- Dental Cash Policy
- EKG
- Emerging Infectious Disease
- Medical Director Direction of Practitioners in the Clinic
- PMHNP Standardized Procedures
- Provider on Site
- Quality Assurance & Continued Quality Improvement Plan
- Reasonable Cause Form\*
- Shelter in Place for Patients and Staff
- Standardized Procedure for Employee Influenza Vaccine Administration
- Standardized Procedure for Patients Presenting with URI Symptoms
- Sterile Shelf Life
- Universal Precautions
- Waste, Fraud, and Abuse

**E. VSHWC Quality Reports**..... Ms. Terradista

- Quality – Sept. 2024:
- MedStatix – Sept. 2024:

**7. Committee Reports:**

**A. Finance Committee:**.....Ms. Hack / Mr. Wood

- Financial Statements – Sept 2024: Public Comment – **Action**
- 2023-2024 - Audit Report Update:

**B. Ad Hoc Policy Committee:**.....Ms. Hack / Ms. Vermeltfoort

**C. Ad Hoc Community Grants:**.....Ms. Sellick / Ms. Reed

- MTMC Foundation Request - \$10K for DEXA Unit: Public Comment – Action.....CJ Singh
- Children’s Advocacy Center Policy # 23:
  - Match Donations of Clinic Staff: Public Comment – Action.....Ms. Pearson

**D. Ad Hoc Community Engagement:** .....Ms. Reed

**E. Ad Hoc Real Estate:**.....Mr. Randolph / Dr. Smart

- Seismic Update: .....Dr. Smart
- 704 Mountain Ranch Rd. (Suite 102-105) - Sub Lease Update:

**F. Ad Hoc Personnel Committee:** .....Ms. Reed / Ms. Vermeltfoort

**8. Board Comment and Request for Future Agenda Items:**

**A.** Announcements of Interest to the Board or the Public:

**9. Next Meeting:**

- The next MTHCD Board Meeting will be Wed. November 20, 2024 at 9am.
- There will be no December Board Meeting.

**10. Adjournment:** Public Comment – Action:

Traci Whittington is inviting you to a scheduled Zoom meeting.

Topic: MTHCD Board of Directors Meeting

Time: Oct 23, 2024 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86897717288?pwd=gwO1xnuKjrINgIMz5XbBRVBwjM2b4A.1>

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- +1 719 359 4580 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
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- +1 507 473 4847 US
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